

**AGENDA**



**Recommendation for Council Action (Purchasing)**

<b>Austin City Council</b>	<b>Item ID:</b>	7355	<b>Agenda Number</b>	65.
<b>Meeting Date:</b>	June 23, 2011			
<b>Department:</b>	Purchasing			
<b>Subject</b>				
Authorize award and execution of a 36-month requirements supply contract with PROFESSIONAL TURF PRODUCTS, L.P., San Antonio, TX for repair parts for Toro turf and lawn equipment in an estimated amount not to exceed \$345,800, with three 12-month extension options in estimated amounts not to exceed \$164,160 for the first extension option, \$196,992 for the second extension option, and \$236,391 for the third extension option, for a total estimated contract amount not to exceed \$943,343.				
<b>Amount and Source of Funding</b>				
Funding in the amount of \$23,750 is available in the Fiscal Year 2010-2011 Operating Budget of Financial and Administrative Services Department, Fleet Fund. Funding for the remaining 33 months of the original contract period and extension options is contingent upon available funding in future budgets.				
<b>Fiscal Note</b>				
There is no unanticipated fiscal impact. A fiscal note is not required.				
<b>Purchasing Language:</b>	Sole bid received.			
<b>Prior Council Action:</b>	[REDACTED]			
<b>For More Information:</b>	Erin Grace, Buyer I, 972-4017			
<b>Boards and Commission Action:</b>	[REDACTED]			
<b>MBE / WBE:</b>	This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.			
<b>Related Items:</b>	[REDACTED]			

Additional Backup Information

This contract will provide the Fleet Service Centers with a reliable and continuous supply of repair parts for Toro turf and lawn equipment. This equipment is used to maintain fields, parks, medians, and other landscapes throughout the City. The technicians at Fleet Services maintain and repair the mowers and other Toro lawn equipment used by various City departments.

MBE/WBE solicited: 2/0

MBE/WBE bid: 0/0

**BID TABULATION**

IFB No. EAG0200

Repair Parts for Toro Turf and Lawn Equipment  
(24 line items)

<b><u>Vendor</u></b>	<b><u>Total Price</u></b>
Professional Turf Products, L.P. San Antonio, TX	\$6,370.37

The expenditures for the first 12 months of this contract are estimated to be at \$95,000.

A copy of the complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

**PRICE ANALYSIS**

- a. Sole bid. The solicitation period was extended by seven days with no additional results.
- b. Sixty-six notices were sent, including two MBEs and no WBEs. One bid was received, with no response from the MBE/WBEs.
- c. The pricing offered represents a 12% increase from the last contract award in January 2008. The price increase can be attributed to annual price increases from the manufacturer on these products. There has been a corresponding 12% increase in the Producer Price Index for farm machinery and equipment since January 2008.

**APPROVAL JUSTIFICATION**

- a. Professional Turf Products, L.P. is the current provider of these goods.
- b. The Purchasing Office concurs with Fleet Services Division's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.